

# DHANAMANJURI UNIVERSITY

## Essential Qualification for Group-‘A’ posts

Post Code	Name of Post	Essential Qualifications
01	<b>Registrar</b>	<p>(i) A Master’s degree with at least 55% of the marks or its equivalent grade of “B” in the University Grants Commission 7-point scale.</p> <p>(ii) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000/- and above or with 8 years’ of service in the AGP of Rs. 8, 000/- and above including as Associate Professor along with experience in Educational Administration;</p> <p style="text-align: center;"><b>OR</b></p> <p>Comparable experience in research establishment and/or other institutions of higher education.</p> <p style="text-align: center;"><b>OR</b></p> <p>15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
02	<b>Finance Officer</b>	<p>(i) A Master’s degree with at least 55% of the marks or its equivalent grade of “B” in the University Grants Commission 7-point scale.</p> <p>(ii) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000/- and above or with 8 years’ of service in the AGP of Rs. 8, 000/- and above including as Associate Professor along with experience in Educational Administration;</p> <p style="text-align: center;"><b>OR</b></p> <p>Comparable experience in research establishment and/or other institutions of higher education.</p> <p style="text-align: center;"><b>OR</b></p> <p>15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
03	<b>Controller of Examination</b>	<p>(i) A Master’s degree with at least 55% of the marks or its equivalent grade of “B” in the University Grants Commission 7-point scale.</p> <p>(ii) At least 15 years of experience as Assistant Professor in the AGP of Rs. 7,000/- and above or with 8 years’ of service in the AGP of Rs. 8, 000/- and above including as Associate Professor along with experience in Educational Administration;</p> <p style="text-align: center;"><b>OR</b></p> <p>Comparable experience in research establishment and/or other institutions of higher education.</p> <p style="text-align: center;"><b>OR</b></p> <p>15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.</p>
04	<b>Librarian</b>	<p>(i) A Master’s degree in Library Science/Information Science/ Documentation Science with at least 55% of the marks or an equivalent grade in a point scale, wherever grading system is followed.</p> <p>(ii) At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years’ experience as a College Librarian.</p> <p>(iii) Evidence of innovative library services, including the integration of ICT in a Library.</p> <p>(iv) A Ph.D. Degree in Library Science/Information Science/ Documentation/archives and manuscript keeping.</p>

*Contd/-*

05	<b>Deputy Registrar</b>	<p>A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; along with</p> <ul style="list-style-type: none"> <li>(i) Nine years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, or</li> <li>(ii) Comparable experience in research establishment and/or other institutions of higher education, or</li> <li>(iii) 5 years' of administrative experience as Assistant Registrar or in an equivalent post</li> </ul>
06	<b>Deputy Controller of Examination</b>	<p>A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; along with</p> <ul style="list-style-type: none"> <li>(iv) Nine years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, or</li> <li>(v) Comparable experience in research establishment and/or other institutions of higher education, or</li> <li>(vi) 5 years' of administrative experience as Assistant Registrar or in an equivalent post</li> </ul>
07	<b>Deputy Finance Officer</b>	<p>A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 point scale; along with</p> <ul style="list-style-type: none"> <li>(i) Nine years' of experience as Assistant Professor in the AGP of Rs. 6000 and above with experience in educational administration, or</li> <li>(ii) Comparable experience in research establishment and/or other institutions of higher education, or</li> <li>(iii) 5 years' of administrative experience as Assistant Registrar or in an equivalent post</li> </ul>
08	<b>Assistant Registrar</b>	<p>Good academic record plus Master's degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 points scale.</p>